
Finance

2022-026
Choice Neighborhood Public Art
April 11, 2022

Sir/Madam:

Sealed proposals will be received in the office of the Purchasing Agent on **Tuesday, May 31, 2022** until 2:00 p.m. at which time they will be publicly opened and a summary of proposals received will be read aloud for **Choice Neighborhood Public Art** in the Tree Streets for the City of Lewiston, Development Department. The City's Public Art Working Group (PAWG) will review the proposals for recommendation to the City Council for approval.

The City Council reserves the right to accept or reject any and all proposals.

Please use a sealed envelope clearly marked with the RFP name and number when submitting your proposal.

Only sealed RFPS will be accepted.

Faxed or electronic proposals will not be considered.

Respectfully,

Allen Ward
Purchasing Agent

Call for Art: Choice Neighborhood Public Art Installations in Tree Streets Neighborhood of Lewiston, Maine

Overview

As part of the Choice Neighborhoods initiative, the City of Lewiston, Maine seeks to commission a mural to activate a retaining wall on the lot at 192 Bartlett Street. The mural will be a collaboration between an artist and [a local nonprofit organization's summer youth program](#). The artist will provide artistic vision and oversight and will engage with participating youth on both the concept and implementation of the mural. Organization staff will ensure supervision of participating youth. The mural will elevate neighborhood-identified themes and cultures as outlined below. Work undertaken and overseen by a local artist or artist team is the focus of this call for proposals. Artists who live and/or work in Lewiston or Androscoggin County are encouraged to apply.

The mural has a \$12,000 comprehensive budget.

The submission deadline is **2:00 pm on Tuesday, May 31, 2022** in the office of the Purchasing Agent.

The proposal must be signed by the artist with his/her full name and address and be enclosed in a sealed envelope. The sealed envelope shall be marked with the name and address of the bidder and entitled:

Proposal for: 2022-026 Choice Neighborhood Public Art

and addressed to: Purchasing Agent, City Hall, 27 Pine Street, Lewiston, Maine 04240. If the proposal is forwarded by mail, the sealed envelope containing the proposal and marked as above must be enclosed in a second envelope which shall be addressed to: Purchasing Agent, City Hall, 27 Pine Street, Lewiston, Maine 04240. All mailed proposals should be sent by registered mail to ensure delivery.

Only sealed proposals will be accepted.

Faxed or electronic proposals will not be considered.

Projects may be installed as early as July 2022 and as late as October of 2022.

Background

In 2018, the City of Lewiston received a Choice Neighborhoods Planning and Action grant, awarded to the City by the Department of Housing and Urban Development. This grant allowed

for the creation of the *Growing Our Tree Streets* Choice Neighborhood Transformation Plan, a comprehensive plan developed in partnership with Healthy Neighborhoods and generated by a range of neighborhood stakeholders and with resident voice at its center. You can view this Plan at <https://www.growingourtrestreets.com/transformation>. Additionally, this grant includes support for physical neighborhood improvements that enhance and accelerate the neighborhood's transformation, including several public art installations on publicly owned vacant lots in the Tree Streets Neighborhood. The City of Lewiston's Public Works Department will maintain each artwork.

Budget

Project budgets of up to \$12,000 will be considered. To promote continuity and durability of the mural, the Artist shall provide the paint and protective finish. A budget proposal must cover all design, fabrication, transportation, documentation, insurance, and installation expenses, including any equipment required. The City will power wash the wall in question prior to the start of the project.

The Commissioned Artist(s) will be required to provide evidence of liability, property damage, and workers' compensation insurance listed below while working on the site. The youth-serving organization will provide evidence of liability insurance.

Project Intent and Location

The mural should be designed to engage neighborhood residents and the wider public and reflect the neighborhood by activating one or more of the following themes, identified by neighborhood stakeholders: growth, revitalization, trees, community connections, transformation, diversity, healing, hope, heritage, family, and/or past or present neighborhood cultures. Murals may not explicitly advertise discrete organizations, businesses, or individuals. The suggested site location is 192 Bartlett St retaining wall. This vacant lot is slated for a public art sculpture by Andreas von Huene to be installed fall 2022.

To learn more about the neighborhood and its future, the Growing Our Tree Streets Transformation Plan can be found here:

<https://www.growingourtrestreets.com/transformation>.

The neighborhood can also be explored via Google maps here:

<https://www.google.com/maps/@44.0965452,-70.2114617,16z>.

Eligibility

Artists or supervising artists age 18, regardless of race, ethnicity, religion, national origin, gender identity, age, military status, sexual orientation, marital status, or physical disability, may apply. Artist teams are also eligible to apply. Artists who live and/or work in Androscoggin County are encouraged to apply.

Selection Process

The Public Arts Work Group (PAWG) will evaluate submissions for the project. The PAWG reserves the right to solicit additional information from the artist(s) and to refuse any or all proposals. The final recommended proposal(s) will be subject to review and approval by the Lewiston City Council.

Selection Criteria

Proposals will be evaluated based on how well they meet these criteria:

- A resume that includes evidence of a track record of high-quality artistic production, completed on time and within budget, and of experience working with youth and the Lewiston Auburn area community;
- A compelling written proposal as described below;
- A sketch of the proposed mural (while recognizing that the concept may be revised during the process of collaborating with participating youth);
- An artistically compelling vision for the mural;
- A budget proposal as described above, including itemized budget.

Submission Deadline and Required Materials

- May 31, 2022, 2:00 pm EST is the deadline for submission of materials. Materials received after this date will be excluded from consideration.
- Proposals must include:
 - A current **resume** for participating artist(s) (2 pages maximum). If submitting as a team, an individual resume should be submitted for each team member.
 - A brief **written proposal** (2 pages maximum) describing your past work as well as how your proposed artwork will reflect, respond to, or represent one or more of the stated neighborhood themes and how it will engage diverse audiences. The proposal should also include an explanation of how participating youth ideas will be solicited and incorporated into the ultimate design and implementation. A simple sketch should be included to clarify your idea, with the understanding that this idea will evolve once participating youth are brought into the collaboration.
 - An **itemized proposed budget**.
 - 5-10 **digital images of at least three recent works**. If an artist team applies, they may only submit 5-10 images total. The required proposal sketch does not count as an image. (Please include any sketches with the narrative portion of the proposal.) Do not upload A/V files of any kind. Only jpg or PDF files are eligible for review.
 - Names and contact information of two references able to speak to the quality and timeliness of one or more of your past artistic projects.

- Funding for this project is provided by the Department of Housing and Urban Development. **In order to receive funding, a Unique Entity ID provided by Sam.gov is required. Entities must register with sam.gov in order to receive an Unique Entity ID.** All activity on sam.gov is free.
- **Optional:** Each artist or team may include up to three selections of support materials such as reviews, news articles, web links, and other related information.

Insurance Requirements

A. Claims:

The City of Lewiston will not be held responsible for any damages or injuries arising out of any activity for the City. Any related claim will be referred to the Contractor. The contractor may wish to make personal restoration within a reasonable amount of time at the property owner's satisfaction or process a claim with their insurance carrier.

B. Insurance:

The Contractor shall furnish proof of coverage with adequate insurance of the types and to the limits specified below, naming the City of Lewiston as additional insured. Certificate of such insurance shall be filed with the Purchasing Agent prior to execution of the Contract.

C. Workers' Compensation:

Workers' Compensation, coverage with Statutory Limits and Employers Liability for all employees with limits of \$400,000 per incident; and in case any work is sublet, the Contractor shall require the sub-contractor similarly to provide coverage for the latter's employees unless such employees are covered by the protection afforded the Contractor.

D. Automotive Liability Insurance:

Automotive Liability insurance with minimum limits of liability for bodily injury in the amount of \$400,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate.

E. General Liability Insurance:

General Liability insurance with minimum limits of liability for bodily injury in the amount of five hundred thousand (\$500,000) for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate, or a combined single limit of five hundred thousand (\$500,000) for each occurrence, including completed operations shall be required.