

CITY OF LEWISTON  
STAFF REVIEW COMMITTEE ZOOM MEETING  
FINAL MINUTES for July 2, 2020

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- I. **ROLL CALL:** The meeting was held remotely through Zoom and was called to order at 9:08 a.m.

**Staff In Attendance:** Douglas Greene, City Planner, James Buzzell, Land Use Planner, Ryan Coleman, Fire Inspector, John Kuchinski, Project Engineer and Carly Conley, Sargent of Police

**Guests Present:** Brenda Cote and Travis Nadeau, Platz Associates

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

A minor development review application submitted by Platz Associates on behalf of Dan and Brenda Cote to construct a two-story, 2,265 sf. garage addition to the existing structure at 910-914 Sabattus Street along with related site and building improvements.

Travis Nadeau showed plans and explained the project. James asked staff if they have any questions. Snow removal was brought up and Brenda said there were no issues with snow. There were no concerns from Public Works, Fire, Police and Code. James said the site plan looks good but will need a full size plan on one sheet with a signature block and some other approval notes that will need to be added but they can touch base after the meeting. Signage, parking and parking spots were discussed.

**Open Public Comment – None**  
**Public Comment - Closed**

The following motion was made:

**MOTION:** by Douglas Greene found that the application submitted by Platz Associates on behalf of Dan and Brenda Cote for the construction of a two-story, wood framed garage building totally 2,265 sf and including the demolition of an existing structure and related site improvements located at 910-914 Sabattus Street met the approval criteria for Article XIII, Section 4 and was approved with the following conditions:

1. The addition of site and development statistics to the site plan.
2. A note is added to the plan stating the landscaped (turf) areas shown on the plan will be maintained.
3. Exit and entrance signs area added to the plan.
4. Dimensions are added for building setbacks.

Second by **John Kuchinski**.

**VOTED: 5-0 (Passed)**

**V. READING OF MINUTES:**

The April 26, 2020 draft minutes were tabled until the next meeting.

**IV. AJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **John Kuchinski** to adjourn this meeting at 9:45 a.m.  
Second by **Douglas Greene**.

**VOTED: 5-0 (Passed)**

Respectfully Submitted:



Cathy Lekberg, Administrative Assistant  
Planning & Code Department