

CITY OF LEWISTON  
STAFF REVIEW MEETING  
MINUTES for September 6, 2012

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 8:30 a.m.

**Staff In Attendance:** Ryan Barnes, Project Engineer, Gildace Arsenault, Director of Planning & Code, David Hediger, City Planner, Paul Ouellette, Fire Inspector and Joline Boulay, Administrative Assistant.

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

Frontage Right of Way – 27 Summit Avenue :

Rick Licht, Jeff White and John Danforth were present on behalf of the project and explained the proposal

Abutting property owners at 55 Summit Albert Sirois and his wife and 48 Summit Barbara Cloutier were in attendance. Both express concerns with respect to the location of the frontage ROW, where exactly excavation would occur, how plowing may be impacted, and what would the finished grade be to the Sirois second driveway be.

Jeff White explained how the site would be constructed with large boulders and that erosion control measures would be in place. Rick Licht acknowledged inspection of the work would be completed by a professional engineer.

Additional discussion followed on the need for more details on the grade of the ROW and the Sirois Driveway as well as additional notes on the plan with respect to inspections.

Staff expressed concerns with the need to have the site monitored while under construction and that additional evidence of right, title, and interest to this section of the Summit Ave was needed to determine whether the proposed improvement could be made by Mr. Danforth.

Staff agreed that the matter should be tabled until additional revision and information are provided for review.

The following motion was made:

**MOTION:** by **Paul Ouellette** to table the application from John Danforth to the September 27, 2012 meeting  
Second by **David Hediger**.

**VOTED:** **4-0 (Passed)**

- V. **OTHER BUSINESS:** None

**VI. READING OF MINUTES:** No action was taken.

**VII. ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Paul Ouellette** that this meeting adjourns at 9:30 a.m. Second  
by Ryan Barnes.

**VOTED:** **4-0 (Passed).**

Respectfully Submitted:

Joline Boulay  
Planning & Code Department