

CITY OF LEWISTON  
STAFF REVIEW MEETING  
MINUTES for March 29, 2012

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 8:30 a.m.

**Staff In Attendance:** Ryan Barnes, Project Engineer, Gildace Arsenault, Director of Planning & Code, David Hediger, City Planner, Paul Ouellette, Fire Inspector and Joline Boulay, Administrative Assistant.

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

Consider an application from Arthur Montanna on behalf Rejane Lemieux to create a frontage right-of-way to gain access for a proposed rear lot at 342 Stetson Road.

David Hediger gave a brief summary of the project. Art Montana was present on behalf of Rejane Lemieux.

David stated that the driveway must be a minimum of 20' wide and gravel 18" in depth with exception to the area immediately adjacent to the existing wetlands and pond (approximately 200' to 300' from the existing pavement), where driveway may remain narrow to avoid wetland impacts.

Gil stated the plan must clearly delineate the location of erosion control measures along the driveway.

Paul Ouellette stated the new home at Lot 6 must be 150' from the proposed turnaround or a new turnaround will need to be constructed.

Dave stated that once the plan is recorded applicant is responsible for contacting Public Works to coordinate the purchase and installation of a steel sign for "Larry Drive". Lots 4, 5, and 6 as shown on said plan will be assigned Larry Drive addresses.

Monique Gendron, an abutter to the property attended the meeting with concerns regarding the project. With a better understanding of the project Monique was all set with the project.

There were no further comments from staff.

The following motion was made:

**MOTION:** by **Paul Ouellette** to approve the application from Arthur Montanna on behalf of Rejane Lemieux to create a frontage right-of-way to gain access for a proposed lot at 342 Stetson Road with the following conditions:

1. Driveway must be a minimum of 20' wide and gravel 18" in depth and not impact wetlands with exception to the area immediately adjacent to the existing wetlands and pond by approximately 200' to 300' from the existing pavement.
2. Clearly delineate the erosion control measures on the property.
3. The new home on Lot 6 must be 150' from proposed turnaround or new turnaround will need to be constructed.
4. Once plan is recorded applicant is responsible for contacting Public Works to coordinate the purchase and installation of a steel sign for "Larry Drive". Lot 4, 5, and 6 as shown on said plan will be assigned Larry Drive addresses.

Second by **Paul Ouellette**.

**VOTED: 4-0 (Passed)**

**V. OTHER BUSINESS: None**

**VI. READING OF MINUTES:**

**MOTION:** by **Paul Ouellette** to approve the draft minutes for the October 6, 2011 meeting as presented. Second by **Ryan Barnes**.

**VOTED: 4-0 (Passed).**

**VII. ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Paul Ouellette** that this meeting adjourns at 8:55. Second by **Ryan Barnes**.

**VOTED: 4-0 (Passed).**

Respectfully Submitted:

Joline Boulay  
Planning & Code Department