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Greetings from the All-America City of Lewiston:

Each month, this report from the City Administrator's office provides a brief summary and update of major activities, events, projects, and programs that impact the community of Lewiston. Feel free to send your comments and suggestions.

TABLE OF CONTENTS

ITEMS OF INTEREST	Page 2
CITY ADMINISTRATOR	Page 3
DEPUTY CITY ADMINISTRATOR / HR DIRECTOR	Page 3-4
ASSESSING	Page 4
FIRE DEPARTMENT	Page 5
FINANCE	Page 6-7
PLANNING & CODE ENFORCEMENT	Page 7-8
POLICE DEPARTMENT	Page 8-9
PUBLIC WORKS	Page 9-11
SOCIAL SERVICES	Page 12

ITEMS OF INTEREST

Museum LA Receives a National Award

The American Association for State and Local History (AASLH) recently informed Rachel Desgrosseilliers, director of Museum LA, that the exhibit RIVERS OF IMMIGRATION: PEOPLES OF THE ANDROSCOGGIN was selected as a 2011 Award of Merit winner by the Leadership in History awards committee. The AASLH Leadership in History Awards is the nation's most prestigious competition for recognition of achievement in state and local history. Congratulations!



Emergency Management Agency Recruiting Volunteers COMMUNITY EMERGENCY RESPONSE TEAMS

The Androscoggin-Lewiston-Auburn Emergency Management Agency has been busy the last two years recruiting and training citizens to become part of the County-wide Community Emergency Response Team – CERT. CERT is part of the national Citizen Corps program and is designed to assist communities across the nation in preparing for emergencies and disasters.

CERT teams, sponsored by federal, state and county emergency management agencies and under the direction of local emergency responders, help provide critical support during emergencies by giving immediate assistance to victims, providing critical damage assessment information, assisting with emergency shelter operations, providing traffic and crowd control, assisting with management of emergency pet shelters, providing emergency communications, and providing valuable support to emergency management staff. Our community must be prepared to fend for itself for the first 72 hours post-emergency as it will take about that long for national disaster resources to be notified, deployed, arrive on scene, and begin the assistance we need. CERT members help fill that 72 hour void.

Initial basic CERT training is approximately 20 hours and provides critical skills in emergency response and preparedness including reducing fire hazards at home and in the workplace, extinguishing small fires, assisting emergency responders, and providing basic first aid. For CERT members who have a personal interest such as caring for animals, additional training to be part of the Community Animal Response/Rescue Team is available. Perhaps you are a ham radio operator and would like to be part of the County-wide RACES Team, another arm of the CERT program. If working in an emergency shelter is your goal, we have training for that as well.

If you or your group have the desire to help your community and want to know more about emergency preparedness for yourself and your family, call the Androscoggin Unified Emergency Management Agency at 784-0147 between 8 AM and 5 PM Monday through Friday or visit the Emergency Operations Center (EOC) located beneath Lewiston Central Fire Station at 45 Oak Street. Staff will be available to talk to you about the program and will provide you with the necessary application to get the process started. Potential volunteers go through a simple screening process and a federally-required criminal background check. Your Emergency Management staff looks forward to hearing from you.

CITY ADMINISTRATOR

Single Stream Recycling Introduced – Volumes Rise



July saw the start of the City's new single stream recycling program. Under this program, recyclables no longer require sorting at the curb and a wider range of materials are accepted. In July, we received slightly more than 103 tons of recyclables from Lewiston. Over the last six years, Lewiston has averaged 70.81 tons during July. This is good news both for our environment and for the City's budget since we avoided disposal charges for over 30 tons of material, saving about \$1,300 in July alone. I urge all residents to join the single stream program. We now accept any plastics (# 1-7), any paper that can be torn, all colors of glass bottles and jars, and aluminum (including foil), metal cans, and empty aerosol containers. More information is available on our web site.

New Web Site Coming Soon

If you've found the City's current web site confusing or difficult to use, you're not alone. As more and more people turn to the World Wide Web for information and services, a user friendly municipal web site is no longer a luxury – it's now a necessity. Our new web site will go live in August. Staff of all City Departments have been working hard to provide the content for the new site and we have been working closely with our consultant to design a site that is both attractive and user friendly. After the site goes live, we will continue to work to improve it and to provide additional on-line services to the public. Don't forget that you can already register your vehicle, license your dog, or obtain a hunting or fishing license on line through our current site.

Riverfront Island Planning Process

Last month, I reported that the City has selected Goody Clancy of Boston to provide consulting services for the City's Riverfront Island Master Plan. Our consultants will spend July and August collecting background data and reviewing past studies and reports on this and surrounding areas of the community. The public planning process will kick off after Labor Day. A series of public meetings will be held over the fall and winter, and we need your involvement. Stay tuned for more detail including dates and times for public meetings.

DEPUTY CITY ADMINISTRATOR / HR DIRECTOR

New Human Resources Pilot Project

The City Council approved a Memorandum of Understanding authorizing the City's Human Resources Department (I serve as the Director of this department) to participate in a pilot project which will leverage the resources and talents of our staff and the school department's Human Resources office to work together and to assess what the two offices could do to enhance and streamline our employee services. The city currently employs about 345 full-time personnel; the school department oversees roughly 800 full-time employees and another 400 or so part-time staff. This effort will produce a report with recommendations for the City Council and School Committee which will be released sometime in January or February 2012. More to come.



City Union Contract Negotiations



The city has been fully engaged with the process of negotiating all six union contracts. Much of my time is currently focused on this very time-intensive exercise. The absence of any reports from this office in the upcoming months may have much to do with the task of finalizing negotiations with these six unions representing over 90% of our city's full-time employees.

L-A Water Pollution Control Authority – Waste Water Treatment Facility Project – Anaerobic Digester

I serve as the LAWPCA Chair as one of my many duties as Deputy City Administrator. I am happy to report that bids for our anaerobic digester project were opened on July 27th for this very exciting project. I am also very happy to report that the cost of this project, the first of its kind in Maine (the EPA reports that there are more than 500 large waste water treatment facilities that employ anaerobic digestion around the country), could be several million dollars less than the original estimate of \$16.5 million. We must analyze and negotiate the final details of the proposed contract (which will be reported publicly at our August 12th meeting), but I believe that the expected reductions in the overall cost of this project will permit the full project (which will include “cogeneration” technology fueled by the methane gas produced by the anaerobic digestion process) to be built. This project could reduce our bio-solids volumes by some 40% and our electricity consumption by some 65% once peak operating capacity is achieved. The final costs of this project will be reported out in August. For more information on sewage treatment anaerobic digesters and cogeneration (also known as CHP-Combined heat and Power) systems: <http://www.epa.gov/chp/markets/wastewater.html>

ASSESSING

July activity in the Assessing Department was highlighted by proofing of the City's 2012 fiscal year tax roll and issuing the 2011-12 tax bills.

Top tax assessed valuations for the fiscal year 2011-12 tax roll are listed below:

Wal-Mart	\$	87,551,900.00
FPL	\$	62,460,680.00
CMP	\$	36,022,870.00
UNITL	\$	20,301,100.00
Elmet Tech	\$	19,889,000.00
TD Bank	\$	19,768,590.00
LePage Bakeries	\$	18,307,220.00
LL Bean	\$	12,666,010.00
Gendron & Gendron	\$	9,300,210.00
Lewiston Properties, LLC	\$	9,127,500.00
TOTALS	\$	295,395,080.00

FIRE

Fire Lieutenant Promotion



Fire Chief Paul LeClair is pleased to announce the promotion of Private Kevin Bergeron to the rank of Lieutenant. Kevin started his career as a firefighter in 1999 and has had a variety of truck assignments over the years. His new assignment as Lieutenant will be at the Main Street Station, Lewiston Engine #5.

Kevin is a graduate of Southern Maine Community College with an Associate Degree in Fire Science and is also Firefighter I and II certified. He is a member of the Lewiston Fire Department's

Honor Guard and serves on the department's Recognition Committee.

Kevin resides in Lewiston with his wife Amy and their two sons Spencer and Shane.

Insurance Services Office (ISO) Review Underway

Insurance Services Office, Inc. is a provider of data, underwriting, risk management, and legal/regulatory services with special focus on community fire-protection. To help establish appropriate fire insurance premiums for residential and commercial properties, insurance companies need reliable, up-to-date information about a community's fire-protection services. ISO provides that information through the Public Protection Classification (PPC) program.



What is the PPC program?

ISO collects information on municipal fire-protection efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data using an established Fire Suppression Rating Schedule. The community is then assigned a Public Protection Classification from 1 to 10. Class 1 generally represents superior property fire protection and Class 10 indicates that the area's fire-suppression program doesn't meet ISO's minimum criteria. Lewiston has earned and maintained a high Class 3 rating for over 30 years.

By classifying communities' ability to suppress fires, ISO helps them evaluate their public fire-protection services. The program provides an objective, country-wide standard that helps fire departments in planning and budgeting for facilities, equipment, and training. And by securing lower fire insurance premiums for communities with better public protection, the PPC program provides incentives and rewards for communities that choose to improve their firefighting services.

The review process is expected to last through the month of August and has involved the Lewiston Water Department and the LA 911 Communications Center.

FINANCE

Spring and summer months are extremely busy for Purchasing. Norm Beauparlant and Susan Turcotte continue to be busy coordinating request for proposals with departments, mailing bid specifications, setting bid opening dates, compiling bid tabulations and scheduling awards with the Finance Committee.

The following table represents the bid activity taken to the Finance Committee between late April and mid July.

Bid Date	Bid #	Description	Item Budget Est.	Award Amount
3/29/2011	2011-018	City Hall Generator	\$ 97,550.00	\$ 115,000.00
4/19/2011	2011-020	Demolition Androscoggin Mill #8	\$ 100,000.00	\$ 118,000.00
4/19/2011	2011-021	Soil Removal Androscoggin Mill #8 Site	\$ 100,000.00	\$ 73,200.00
4/29/2011	2011-022	Financial Audit RFP	\$ 224,125.00	\$ 225,000.00
4/26/2011	2011-023	Outsourcing Utility Billing	\$ 16,000.00	\$ 14,000.00
4/28/2011	2011-024	Truck Chassis and Cab. (Public Works Dept.)	\$ 41,000.00	\$ 40,716.00
4/28/2011	2011-025	Truck Scale Management Upgrade (Hardware/Software)	\$ 75,000.00	\$ 44,933.80
4/21/2011	2011-026	Beech Street Bridge Repairs	\$ 20,000.00	\$ 7,050.00
6/14/2011	2011-028	Reclaiming of Existing Asphalt	\$ 35,000.00	\$ 31,275.00
6/14/2011	2011-029	Utility Trench Upgrade Paving	\$ 625,000.00	\$ 592,806.00
7/14/2011	2011-030	2011 Water Main Replacement (various Sts)	\$ 400,000.00	\$ 376,640.00
6/2/2011	2011-031	Lincoln Street Reconstruction (MDOT 80/10/10)	\$ 2,300,000.00	\$ 2,047,500.00
5/12/2011	2011-035	Asbestos Abatement 81 A Lincoln St.	\$ 5,000.00	\$ 4,365.00
5/24/2011	2011-039	Horton Street Tree Planting	\$ 30,000.00	\$ 25,931.00
6/30/2011	2011-040	Public Works Boiler Replacement & Heating System	\$ 500,000.00	\$ 430,905.00
6/2/2011	2011-041	Asphalt Recycling Hot Top Trailer	\$ 25,000.00	\$ 23,415.00
6/14/2011	2011-043	Maple Street Paving (CDBG Project Funds)	\$ 70,000.00	\$ 67,658.20
6/30/2011	2011-044	Ash Street Paving and Sidewalk Rehab (Sabattus to Canal)	\$ 500,000.00	\$ 468,843.93
7/19/2011	2011-047	Single Axle Truck Chassis and Cab	\$ 137,000.00	\$ 102,261.00
7/28/2011	2011-048	Demolition of 445 Sabattus Street	\$ 15,000.00	\$ 10,000.00
7/26/2011	2011-052	Cotton Road Rehab.	\$ 230,000.00	\$ 175,910.00
4/14/2011	LA 2001-001	Utility Trench Restoration (Joint Bid w Auburn Water District)	Various Operational Budgets	\$ 66,702.00
4/14/2011	LA 2011-002	Water Treatment Chemicals(Joint Bid w Auburn Water District)	Various Operational Budgets	\$ 82,872.00
5/12/2011	2011-033	Work Zone Traffic Control (As Needed)	Various Operational	as needed

			Budgets	
5/12/2011	2011-034	Bituminous Pavement (picked up at vendor plant)	Various Operational Budgets	as needed
6/9/2011	2011-027	Hot Mix Asphalt	Various Operational Budgets	\$ 933,123.00
5/24/2011	2011-036	Equipment Rentals (for City Construction Projects)	Various Operational Budgets	as needed
6/30/2011	2011-045	Custodial Services Police Facility (two year contract)	Operational Budget	\$ 49,440.00
			\$	5,545,675.00
			\$	4,995,409.93

Bid activity for departments will remain active through the fall of this year.

The City continues to benefit from the sluggish economy and competitive bid environment. Of the projects and services noted above that have individual budgets and have been awarded, the City saved \$550,267 or 9.92% from the original budget. This savings affords the City the flexibility to recoup bond issuance costs, expand the scope of a project in a cost effective manner, cover potential deficits, or reprogram funds to a new purpose to avoid the need for additional financing, all subject to proper authorization.

PLANNING & CODE ENFORCEMENT

July was a quiet month for board meetings.

Board of Appeals

The Board of Appeals convened a meeting on July 6, 2011 to act on a conditional use permit for the installation of three panel antennas to be placed on the existing 250' tall lattice tower (the free-standing tower without guy wires) located at 388 Grove Street (note: there are two free standing cell towers located at this address).

Planning Board

The Planning Board met on July 11, 2011 and approved an amendment to the Bates Mill Complex Commercial Subdivision.

Permit Activity July 2011

- 60 building permits were issued with a dollar value of \$1,858,420. The largest commercial permit was for St. Mary's Family Practice Clinic located at 15 Mollison Way. No new single family homes were permitted in July.
- 11 plumbing permits and 50 electrical permits were issued.

Permit Activity July 2010

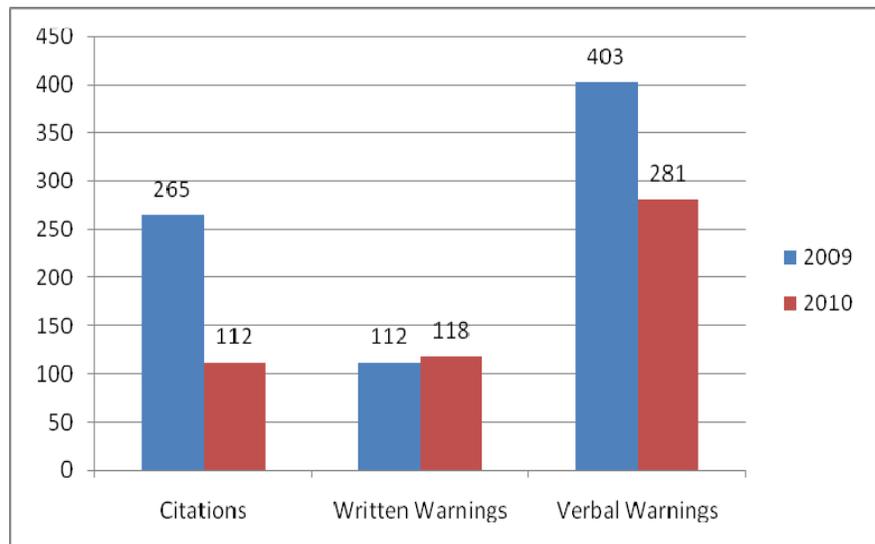
- 59 building permits were issued with a dollar value of \$1,491,933. The largest commercial permit was for the new grand stand at Bates College. 2 new single family homes were permitted in July.
- 16 plumbing permits and 46 electrical permits were issued.

POLICE DEPARTMENT

Stats

In the month of July, the Lewiston Police Department responded to 3,750 calls for service. The agency initiated 511 vehicle stops resulting in 125 citations and 134 written warnings with the remaining stops resulting in verbal warnings. There were 169 arrests of adults and 20 juvenile arrests during this period as well as 87 criminal summonses issued. There were 8 arrests on narcotics violations and 8 arrests for operating a motor vehicle while under the influence of alcohol or drugs. The parking enforcement and patrol divisions issued 509 parking tickets in the month of July.

July	2011
Calls For Service	3,750
Vehicle Stops	511
Citations	125
Written Warnings	134
Verbal Warnings	252
Adult Arrests	169
Juvenile Arrests	20
Criminal Summonses	87
Narcotics Arrests	8
OUI Arrests	8
Parking Tickets	509



Events & Activities

- Night Watch Officers have been doing foot patrols on Bartlett, Walnut, Pierce and Blake Streets.
- Night watch has been also doing foot patrols in Kennedy Park when time permits. Several OUI saturation patrols and at least one road block have been conducted during the month utilizing grant funding from the Bureau of Highway Safety.
- Officer Jeffrey Burkhardt attended a one-day seminar on IED/bomb recognition and identification. Sgt Trevor Campbell participated in a benefit supper for the Special Olympics of

Maine. Officer Jason Johnson facilitated a self-defense class for the public and members of the E-9-1-1 communications center.



- On July 23, officers took part in the David Payne memorial run. Officer David Payne was killed in the line of duty on that date 23 years ago, and this was the 2nd annual commemorative run, which started at the location where Officer Payne was fatally shot on outer River Rd. in Lewiston and ended at the site where he is buried at Gracelawn Cemetery in Auburn. Officer Payne's parents participated by riding in the cruiser escort.

PUBLIC WORKS DEPARTMENT

Summer is well underway as is our construction efforts. We have projects in numerous areas around the City, and the following highlights some of them.

Street/Road & Sidewalk Improvement Projects

- Horton St – Project was started last year and completed earlier this year. Still have some tree planting left to do;
- River Rd, Old Greene Rd, and Pond Rd – These projects were begun last year and surface paving was completed earlier this summer;
- Lincoln St (Gully Brook to South Ave) – This is a DOT project being administered by our Engineering Div. Gendron has begun construction;
- Crowley Rd (Old Webster to No Name Brook) – This was a project begun last year and surface pavement was completed in June;
- Cotton Rd – The surface paving for the project begun last year was completed and the contract for the last sections of Cotton will begin in August;
- Old Webster Rd Rehab – Most prep work was completed and base paving is planned for August 4th (weather permitting)
- Maple St – The street has been ground and work is underway to prep for surface paving;
- College St (Lemieux to Merrill and Little St to 466 College) – Prep work is being done with paving planned for August;
- Ash St – The project was awarded to Pike Industries and will be similar to what we did on Pine St last year. Work expected to begin in Aug.;
- Lincoln St – Locust St Intersection Improvements – This project is advertised with a bid opening on August 4th;



Other streets planned for paving include the following:

STREET	FROM	TO	Scheduled
Ernest St.	Central Ave.	Hogan Rd.	Surface August 5 th
Webber Ave.	Pleasant St.	Webster St.	Surface August 8 th
Montello St.	College St	Gilmar St.	Shim August 9 th
South Ave.	Pleasant St.	Lisbon St.	Shim August 8 th
Campus Ave.	Sabattus St.	St. Mary's Emergency	Fall

- Sidewalks – The project to rehab the sidewalk along East Ave by the High School was completed and another project on East Ave (from Montello St back to past the School) is planned for later this year;
- Contracted traffic line painting was completed and the crew is working on completing crosswalks, stop bars and turning arrows;
- Other work performed by crews included:
 - ✓ Completed 10 catch basin/culvert repairs;
 - ✓ Completed pavement patching on 6 streets;
 - ✓ Completed sweeping all the streets in the City, maintenance sweeping in the downtown priority areas continues;
 - ✓ Catch basin cleaning to meet regulatory requirements resumed;
 - ✓ Mowing and maintenance of playing fields, parks and green spaces throughout the City;
 - ✓ Assisted with set-up and take-down for the Liberty Festival July 4th Celebration;
 - ✓ Responded to a number of traffic signal issues to reset the controllers and make repairs;
 - ✓ Kennedy Pool - remove pump #1 for repair, scrubbed splash pad, painted benches
 - ✓ Service fountain at Raymond Park, washed Dufresne Plaza fountain;
 - ✓ Bush-hog cross country trail
 - ✓ Pick-up waste sites w/Code Enforcement
 - ✓ Traffic Control for Liberty Festival and “Trot for Autism”



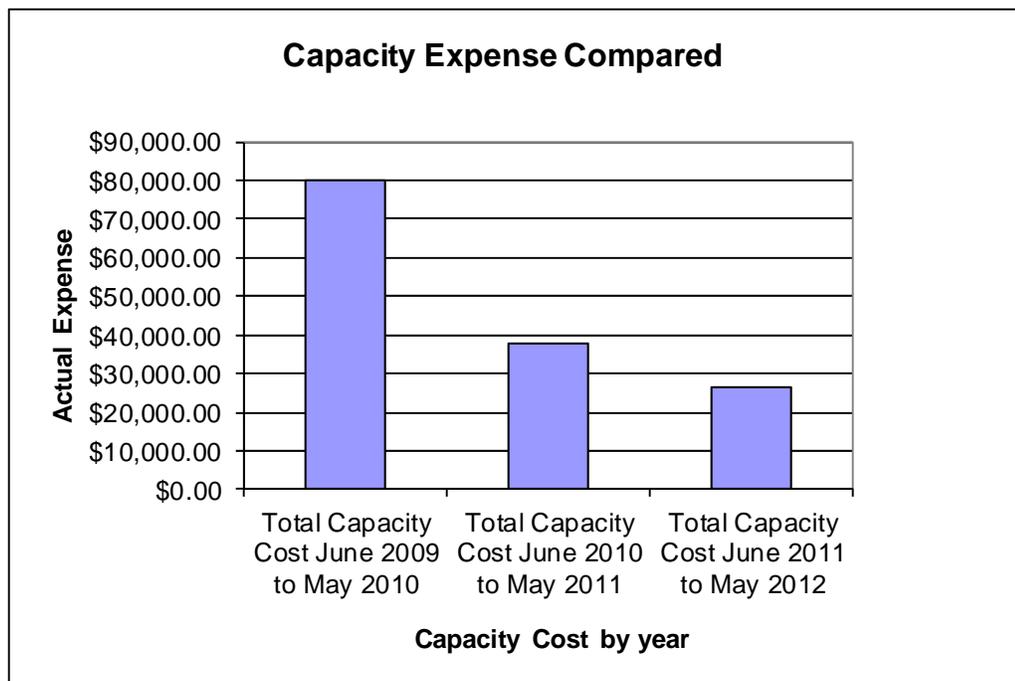
Water, Sewer and Stormwater

- Work on Phase 2 of the Joint (Lewiston & Auburn Water District) UV Facility at Lake Auburn continues and is expected to be complete this fall;
- Work on the Joint Chloramine Facility near the Central Maine Community College in Auburn began and is expected to be complete this fall;
- The Water Division is working with the Clean & Line Contractor to upgrade water lines on Hilltop Ave and Fair St. A new contract will be doing additional water lines later this year;
- Work has begun on bridge/culvert replacements on Grove St and Randall Rd, with additional work planned to replace a culvert on River Road;
- The White Nichols Stormwater – Sewer Separation Project is nearly complete with only trench paving on Campus Ave, Nichols St, White St and Davis St remaining;
- The 30” and 36” Hart Brook Sewer Interceptor Line that goes cross-country from Lisbon St down beyond Martin Drive was cleaned and lined;

- The Jepson Brook Phase I project continues with work on Lafayette St and Campus Ave;
- Other work performed by the crews included:
 - ✓ Responded to 1 structural fire
 - ✓ Repaired 2 water main breaks
 - ✓ Repaired 3 service leaks
 - ✓ Changed out 10 water meters
 - ✓ Responded to 20 emergency water shuts for repairs
 - ✓ Responded to 61 E-GOV's for various issues
 - ✓ Responded to 228 DIG SAFE request
 - ✓ Responded to 6 sewer back-ups
 - ✓ Repaired 7 manholes for various reasons
 - ✓ Vactor Flushing Truck training and Monthly flushing of sewer lines
 - ✓ Worked with Highway on raising utilities for paving
 - ✓ Lawn mowing of the Lake Auburn facilities, water pump stations, sewer pump stations, sewer lift stations, and the Hydro, along with the Montello, Ferry, and Webber Ave reservoirs
 - ✓ Water meter reading, emergency calls, and standby duty 24/7 on going
 - ✓ Water gate exercise program and Hydrant Flushing program on going

Other Information

- All park maintenance and playing field maintenance is in high gear during the summer months when these facilities have the highest use;
- “Zero-Sort Recycling” began July 1 and has been working well
- We have our selective cut timber harvest on properties near the landfill beginning in August. This will provide revenue to the City.
- The contract to replace the 45+ year old boiler and heating system for the Public Works facilities is pending;
- Work on the Emergency Generator project for City Hall is progressing;
- By going onto generator at the Public Works and Water facilities during the peak electrical usage times, we have been able to significantly reduce the Electrical Capacity Expense we are charged (see chart below). We hope to be able to do the same thing for City Hall once the generator project is complete!



SOCIAL SERVICES

ALL GENERAL ASSISTANCE CLIENTS ARE SEEN BY APPOINTMENT ONLY.

Due to the new fiscal year, beginning July 1, 2011, our reimbursement from the state will start at the 50% rate. Once we reach our threshold, we will begin receiving reimbursement at the 90% rate. I anticipate that to be in April or May of 2012.

Statistical Activity	July 2011	FYTD 7/1/2011-6/30/2012
Office Traffic (Duplicated)	682	682
New Clients	69	69
Households Served (OT) (Unduplicated)	211	211
Housing Expenditures	\$75,795.00	\$75,795.00
Total Expenditures	\$86,370.97	\$86,370.97
State Reimbursement	\$43,135.49 (50%)	\$43,135.49 (50%)
SSI Reimbursement	\$ 4,240.31	\$ 4,240.31
Other Reimbursements	\$ 100.00	\$ 100.00
Actual Municipal GA Cost (net)	\$38,895.17	\$38,895.17
Workfare No report for July workfare	June 2011	FYTD 7/1/2010-6/30/2011
# of cases	89	684
# of people	109	874
Hours Performed	3,603.50	45,001.80
Dollar Value (\$7.50 per hr)	\$27,026.25	\$337,513.50

Able-bodied recipients are required to participate in the work-fare program. The number of hours assigned are calculated by dividing the amount of assistance the recipient receives by minimum wage.