

FINANCE COMMITTEE

LEWISTON, MAINE

Minutes of May 20, 2019

PRESENT: Councilor Michael Marcotte, Denis Theriault, Melissa Simones Landry and Councilor James Lysen.

ABSENT: Matthew Shaw

OTHERS PRESENT: Public Works Director Dale Doughty, Deputy Chief of Police Adam Higgins, Deputy Public Works Director Kevin Gagne, City Tax Collector Pamela LaBelle, Purchasing Agent Allen Ward and Asst. Finance Director Ralph Lenfestey. Also present was a representative from the company MPX, David Trask.

Meeting was called to order at 5:30 p.m. by the Chairman.

On motion of Councilor Marcotte, seconded by Ms. Landry it was

VOTED:

(059-2019) To approve the minutes of the previous meeting dated May 6, 2019 as presented and to accept and place them on file as presented by the Clerk.

VOTE: 4-0

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Ms. Landry it was

VOTED:

(060-2019) To award Bid 2019-030 for Police Uniforms to Admiral Fire and Safety, Scarborough, Maine, for all items for an estimated bid award of \$23,404.

VOTE: 4-0

On recommendation of the Asst. Finance Director and on motion of Ms. Landry, seconded by Councilor Marcotte it was

VOTED:

(061-2019) To award Bid 2019-012 for Tax Bill Outsourcing to Questmark, Houston TX, at their three (3) year bid prices of:

- \$.102 per bill (prior bid price (\$.12/bill))
- \$102.00/per thousand bills
- \$.025 per tax bill verification pdf sheet
- \$.005 per tax bill insert
- 0% Mark up on postage costs reimbursed (prior bid postage markup 7%)

VOTE: 4-0

FINANCE COMMITTEE MINUTES

May 20, 2019

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Ms. Landry it was

VOTED:

(062-2019) To award Bid 2019-013 for Water and Sewer Bill Outsourcing to MPX, Portland ME, at their three (3) year bid prices of:

		Bid	Prior bid pricing
Price/unit	Year 1	\$0.117	\$.159
	Year 2	\$0.121	
	Year 3	\$0.124	
Price/thousand	Year 1	\$117.00	\$159.00
	Year 2	\$121.00	
	Year 3	\$124.00	

VOTE: 4-0

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Ms. Landry it was

VOTED:

(063-2019) To award Bid LA 2019-004 for Water Treatment Chemicals on an item by item basis as follows:

Company	Item	Bid	FY19 price
Borden & Remington	Item 1(Hydrofluosilicic Acid)	\$1.8588/gal	\$1.7890/gal
Univar USA	Item 2(Sodium Hydroxide)	\$1.0057/gal	\$1.1610/gal
Univar USA	Item 3(Sodium Hypochlorite)	\$0.89/gal	\$0.7698/gal

VOTE: 4-0

On recommendation of the Asst. Finance Director and on motion of Councilor Marcotte, seconded by Ms. Landry it was

VOTED:

(064-2019) To authorize the Task Order with Gorrill-Palmer for Civil Site and Survey Stetson Road Design Services at an amount not to exceed \$19,900 with the City’s 10% portion amount of \$1,990.

VOTE: 4-0

On recommendation of the Asst. Finance Director and on motion of Ms. Landry, seconded by Councilor Lysen it was

VOTED:

(065-2019) To authorize the Task Order with T-Y-LIN International for construction inspection services for the Sabattus Street Water Main Replacement at an amount not to exceed \$30,955.

VOTE: 4-0

FINANCE COMMITTEE MINUTES

May 20, 2019

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Ms. Landry it was

VOTED:

(066-2019) To authorize the Task Order with T-Y-LIN International for construction inspection services for the Water Main Replacement on Campus Avenue, Newman Street, Stanley Street and Morris Avenue at an amount not to exceed \$30,955.

VOTE: 4-0

Ms. Landry left the meeting at prior to this last vote at 6:24 p.m.

On recommendation of the Asst. Finance Director and on motion of Councilor Lysen, seconded by Councilor Marcotte it was

VOTED:

(067-2019) To authorize the Task Order with Tighe and Bond for Drinking Water Alum Treatment Support at an amount not to exceed \$30,000 with Lewiston's portion being \$7,500.

VOTE: 3-0

VOTED:

To adjourn at 6:34 p.m.

Allen Ward
Clerk
Finance Committee