

CITY OF LEWISTON  
BOARD OF APPEALS MEETING  
DRAFT MINUTES for May 1, 2013

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- I. **ROLL CALL:** The meeting was held in the Third Floor Conference Room of City Hall and was called to order at 6:00 p.m. Chairperson, Christine Kendall, chaired the meeting.

**Members in Attendance:** Matthew Agren, Pauline Gudas, Michael Lachance, Christine Kendall, William Horn and Doug Stone

**Members Absent:** Cheryl Bonawitz

**Associate Member Present:** Patricia Gagne' and Elaine Fenderson

**Associate Member Absent:** None

**Staff Present:** Gildace Arsenault, Director of Code & Planning and Joline Boulay, Administrative Assistant, Department of Planning & Code Enforcement

II. **NEW BUSINESS:**

Consider a request from Sandra Lamontagne for a conditional use permit to establish a property management office on the property located at 82 Howard Street.

Kristine Kendall appointed Elaine Fenderson as a full voting member for this meeting.

The following motion was made.

**MOTION:** by **Elaine Fenderson** to hear the appeal pursuant to Appendix A, Article VIII, Section 4(6) and Article X, Section 3, and Article XI, Section 22 (c) of the Ordinances of the City of Lewiston. Second by **Doug Stone**.

**VOTED:** **7-0 (Passed)**.

Sandra Lamontagne was present on behalf of the project. Sandra gave a brief overview of her request. Sandra stated that the company's office is currently located at 5 Stone Ledge Drive. Sandra stated that having a property management company in town will allow easy accessibility for tenants living in the inner city. Sandra will have two staff members present at all times due to safety purposes.

Patti Gagne' observed that in her professional opinion, a property management company would be a logical business for the proposed location.

Michael Lachance questioned the use of the property prior to the current request. Gil stated that the use of the property prior to the current request was retail.

The following motion was made:

**MOTION:** by **Michael Lachance** that I find the facts contained in the notice of appeal and the site analysis portion of the written comments of the City staff are accurate and correct. I further find all of the standards imposed pursuant to Appendix A, Article VIII, Section 4(6) and Article X, Section 3, and Article XI, Section 22 (c) Ordinances of the City of Lewiston have been met. Therefore, I move that the appeal be granted to Sandra Lamontagne with no conditions.

Second by **Matthew Agren**.

**VOTED: 7-0 (Passed),**

**VII. READING OF MINUTES:** Draft Minutes of the February 20, 2013.

**MOTION:** by **Pauline Gudas** that the minutes for February 20, 2013 be accepted as presented.

Second by **Doug Stone**.

**VOTED: 7-0 (Passed).**

**VIII. ADJOURNMENT:** The following motion was made to adjourn.

**MOTION:** by **Patricia Gagne'** that this meeting adjourns at **6:15 p.m.**

Second by **Michael Lachance**.

**VOTED: 7-0 (Passed).**

Respectfully Submitted:

Cheryl Bonawitz, Secretary