

CITY OF LEWISTON
PLANNING BOARD MEETING
MINUTES for September 24, 2012

- I. **ROLL CALL:** The meeting was held in the City Council Chambers on the first floor of City Hall and was called to order at 5:30 p.m. Chairperson, Lucy Bisson, chaired the meeting.

Members in Attendance: Lucy Bisson, Bruce Damon, Kevin Morissette, Eric Potvin and Paul Robinson

Members Absent: Trinh Burpee and Walter Hill

Associate Member Present: Michael Marcotte and Sandra Marquis

Staff Present: David Hediger, City Planner, Gil Arsenault, Director of Planning & Code and Cathy Lekberg, Administrative Assistant, Economic & Community Development

Lucy appointed Michael Marcotte and Sandra Marquis as full voting members.

- II. **ADJUSTMENT TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **PUBLIC HEARINGS:** None

- V. **OTHER BUSINESS:**

- a) Discussion regarding Riverfront Master Plan Implementation

Ed Barrett summarized his memo regarding the Riverfront Plan and asked the Board for their ideas and thoughts about the plan. He stated at this time, they had \$720,000 earmarked for the Plan. He said that they will eventually get cost estimates and start with the projects that can be seen and will give a sense of progress.

Paul commented that he was pleased to see that wayfinding signage is being addressed because the City has been sign poor.

Lucy asked if the signage included the parking garages and Ed said it did. He also stated that they would like to build some kiosks, and one would be located at the entrance of Simard Payne Park. These kiosks may cost \$15,000 to \$20,000 to build.

Bruce asked if the signs would have maps that identify historic locations and Ed stated that the kiosks would have maps.

Ed explained that the signage plan was not complete and he would bring it to the Board when it is completed.

Sandra asked if the removal of riverbank vegetation was going to be an ongoing effort and Ed stated it would.

Michael thought that they should start with the lower cost items first to get more "bang for the buck".

Eric asked what the timeline was for the shoreline zoning amendments and design guidelines and Ed stated that the current draft of design guidelines need to be more simplified. David stated they should start with minimal guidelines.

The following motion was made:

MOTION: by **Paul Robinson** to have staff proceed with the implementation of the Riverfront Island Master Plan subject to any concerns raised by the Planning Board. Second by **Sandra Marquis.**

VOTED: 7-0 (Passed)

b) Discussion regarding recreation/open space district.

David showed the members a map of the areas that would be part of the proposed recreation/open space district.

Eric asked if this district was necessary and David stated they were creating this district to provide an extra layer of protection for these areas. He said that they originally drafted it as a result of the Riverfront Master Plan and expanded it to other areas in the City.

Lucy asked if 237 Summer Street Rear was a cemetery and David said yes. Lucy asked about 161 Birch Street and David explained that there were multiple addresses for Franklin Pasture and this could be combined.

Paul asked about the City owned property, and if it is, would it be maintained by the City and David said yes.

Bruce asked if the Recreation Department would be responsible for the City-owned parks and David stated that public works will maintain the parks and that the Recreation Department only handles the programs held in the parks.

All Board members agreed to make the motion.

The following motion was made:

- MOTION:** by **Bruce Damon** to direct staff to schedule a public hearing for the Planning Board to consider and provide a recommendation to the City Council regarding a proposed amendment to the Zoning and Land Use Code to create a Parks and Recreation district. Second by **Eric Potvin**.
- VOTED:** 7-0 (Passed)

The members of the planning board discussed and decided that the public hearing for the parks and recreation district would be the last public hearing item at the October 22, 2012 meeting and if the meeting ran too long, they would table it to the next meeting.

- c) Planning Board representation to Comprehensive Plan Selection Review Committee (SRC).

Lucy volunteered to serve on the Selection Review Committee for the Comprehensive Plan.

The following motion was made:

- MOTION:** by **Eric Potvin** to assign Lucy Bisson to participate on the Selection Review Committee for the Comprehensive Plan Update. Second by **Paul Robinson**.
- VOTED:** 7-0 (Passed)

- VI. **READING OF MINUTES:** Adoption of the September 10, 2012 Planning Board Minutes.

The following motion was made:

- MOTION:** by **Sandra Marquis** to accept the September 10, 2012 Planning Board Minutes as presented. Second by **Kevin Morissette**.
- VOTED:** 7-0 (Passed)

- VII. **ADJOURNMENT:** The following motion was made to adjourn.
- MOTION:** by **Kevin Morissette** that this meeting adjourns at 6:45 p.m. Second by **Bruce Damon**.
- VOTED:** 7-0 (Passed).

The next regularly scheduled meeting is for Monday, October 22, 2012 at 5:30 p.m.

Respectfully Submitted:

Paul Robinson *all*

Paul Robinson, Secretary